



Insurance Agents' Co-Operative, Inc.
A Service Designed with the Insurance Producer in Mind

Procedure for Binding Tow Trucks/Garage/Dealer Quotes

Once quoted, you can bind 24/7.

On the bottom of Quote Summary, please complete the following:

- Effective Date Requested
- Indicate if Premium Financing is requested
If premium financing, indicate the down payment collected and the number of payments requested
- Have Applicant (or Agent) sign and date.

Fax the Quote Summary as well as a copy of the completed, signed application and any additional requested forms to 708-426-0124. A signed application & loss run request is not required to bind the coverage, but it will be required within 20 days of binding.

Please note--No application can be back dated.

Upon receipt of the above, we will email or fax a confirmation to you indicating the policy number, effective date, etc. Also, we will provide a certificate of insurance for the insured to take to the Secretary of State. At this point, you can provide the insured any additional certificates they require. Please be sure to fax a copy of any certificates you prepare to 708-426-0124 for the companies files.

If you have any questions, please feel free to contact us at 708-426-0123.